



TO: BCRTA Board of Trustees
FROM: Meagan Varney, Procurement & Compliance Specialist
RE: *Action Item – 2025, HRIS System*

February 11, 2025

RECOMMENDATION

Approval of a resolution authorizing the Executive Director to execute a contract with Paycor HCM, Inc. for an integrated payroll and HRIS software system for an award of a single contract on behalf of BCRTA for an amount not to exceed \$362,445.57.

FINANCIAL CONSIDERATIONS

This is a contract for services for a term of two (2) years with three (3) additional option years with a total expenditure of \$329,495.97 plus a 10% contingency for a not to exceed total of \$362,445.57 for all terms.

BUSINESS PURPOSE

To provide a comprehensive, updated payroll and HRIS system for use by management and employees. The current system is not adequate to meet BCRTA's needs and the provider has repeatedly been unable to remedy issues.

Action Item

Procurement Summary factors considered; they have the capacity to perform these contracts and are recommended for award.

LEGAL CONSIDERATIONS

Section 306.43 of the Ohio Revised Code authorizes BCRTA to contract for the provision of goods and services.